

**COAST ADULT EDUCATION CONSORTIUM
EXECUTIVE COMMITTEE PUBLIC MEETING
AGENDA**

Tuesday, December 13, 2016

8:00 a.m. – 9:00 a.m.

**Coast Community College District Office - Conference Room E
1370 Adams Avenue, Costa Mesa, CA**

1. Roll Call
2. Public comment
3. Approval of minutes from the October 19, 2016 public meeting (attachment)
4. Introduction of new grant staff
 - a. Sara Head, Project Director, AEBG for Orange Coast College – started in October
 - b. Larisa Sergeyeva, Project Director, AEBG for Golden West College – start on December 12, 2016
5. Data & Accountability funding budget, workplan, and online budget - deadline was moved from December 20, 2016 to February 20, 2017
 - a. Instructions and guidelines (attachments)
 - b. Template for workplan and budget (attachment)
6. New data tracking and reporting and testing/assessment requirements (attachment)
 - a. Summary of state direction and requirements
 - Alignment with WIOA
 - Tracking students that receive AEBG funded instruction, supports, or services.
 - Use federally approved assessment for any AEBG funded student with 12 hours or more of instruction in ABE, ASE, ESL.
 - No assessment is needed for CTE (unless it is part of contextualization) - will have more info on WIOA measurable skill gain in the CTE program area. The WIOA Title I measurable skill gains for CTE are different than WIOA Title II. State needs to review.
 - AWD and Parent success student may show up when pre-tested in ABE, ASE, ESL levels - we would need to find out via the pre-test.
 - Students with less than 12 hours will be tracked for supports, services, and instruction.
 - The State is still working on follow up/data matching - as this is still being worked on - AEBG consortia will not be required to perform local data matching at this time.
 - AEBG members will be required to upload and update student information into TOPSPro on regular intervals - weekly or monthly but not as last year at the end of the year.
 - Non-WIOA agencies will be given some lead time to ramp up to get TOPSPro in place, understand assessment processes, and attend webinars & regional training.
 - Field Data Teams will be created to have input into all these areas.
 - b. Immediate next steps our Consortium needs to take
7. Next public meeting
 - a. Suggested dates and times: Tuesday February 17, 2017 8am-9am or Thursday February 19, 2017 8am-9am
8. Working meetings of the Executive Committee members and resource staff
9. Adjournment