

**Coast Adult Education Consortium
Executive Committee Public Meeting**

Meeting Summary

Tuesday, February 14, 2017

8:00 - 9:00am

Coast Community College District Office, Conference Room E

ATTENDEES

Coast Adult Education Consortium Executive Committee

Dr. Andreea Serban, Consortium Chair (Coast Community College District)

Steve Curiel, Consortium Vice Chair (Huntington Beach Union High School District/Adult School)

Mary Lou Vachet (Orange County Department of Education)

Kevin Ballinger (Orange Coast College)

Dr. Omid Pourzanjani (Golden West College)

Dr. Vince Rodriguez (Coastline Community College)

Connie Van Luit (Garden Grove Unified School District)

Vanessa Galey (Newport-Mesa Unified School District)

Faculty and Staff from Consortium Member Organizations

Dejah Swingle (Coast Community College District)

Phil Villamor (Huntington Beach Union High School District/Adult School)

Christina Kubes (Garden Grove Unified School District/Adult School)

Sara Head (Coast Community College District/Orange Coast College)

Larisa Sergeyeva (Coast Community College District/Golden West College)

Michael Scott (Coast Community College District/Coastline Community College)

Members of the Public

Hai Hoang, Local Program Manager, Boat People SOS (BPSOS)

Hang Nguyen, Branch Manager, BPSOS

Trang-Khanh Tran, Executive Director, BPSOS

1. Roll Call

- Dr. Serban called the meeting to order at 8:00am.

2. Public Comment

- None

3. Approval of minutes for the October 19, 2016 public meeting

- On a motion by Mary Lou Vachet, seconded by Connie Van Luit, the minutes were unanimously approved.

4. Approval of workplan and budget for the Data & Accountability allocation due to the State Chancellor's Office by February 20, 2017

- Dr. Serban reviewed the requirements of the Data & Accountability allocation which include:
 - Activities and expenditures under this allocation end on December 31, 2017.
 - Because the allocation was under the 2015-16 fiscal year and budget, Coast CCD functions as the fiscal agent for this allocation.
- Items previously discussed in draft form were reviewed by the Executive Committee for final edits.

- On a motion by Dr. Vince Rodriguez, seconded by Mary Lou Vachet, the 2015/16 AEBG Data and Accountability Workplan and Budget were unanimously approved.

5. Introduction of Boat People SOS (BPSOS), Vietnamese Non-profit in Westminster

- Dr. Serban noted that Steve Curiel previously met with representatives from the BPSOS, a non-profit organization in Westminster and suggested that they contact her. Dr. Serban invited representatives from the organization to participate in our meeting to learn more about the organization and explore opportunities for collaboration with our Consortium. Hai Hong, Hang Nguyen and Trang-Khanh Tran from BPSOS introduced themselves and provided an overview of the organization. BPSOS provides career development, ESL, citizenship preparation and transition services to the Vietnamese population in Orange County.
- Approximately 2,000 adult students ages 18-82 are served annually. The average age of students receiving service is 46 years. Approximately 50% of the population served has a 6th grade level education in their native language, and 10% of the population served has never attended school.
- BPSOS is currently using CASAS Life Skills and TopsPro for placement and testing. However, it is challenging to track students after they transition out of the program.
- Greatest needs are teaching space and instructors to meet demand.
- The college AEBG Project Directors will arrange a meeting at the BPSOS site to discuss opportunities for collaboration.

6. Next Public Meeting

- Tuesday April 18, 2017 8:00-9:00am
Coast Community College District Office, Conference Room E

7. Next Working Meeting of the Executive Committee members and resource and grant staff

- Thursday, March 2, 2017 3:00-4:30pm
Coast Community College District Office, Conference Room F

8. Adjournment at 9:00am