

**COAST ADULT EDUCATION CONSORTIUM  
EXECUTIVE COMMITTEE PUBLIC MEETING  
AGENDA**

**October 12, 2018**

**2:30 p.m. – 4:00 p.m.**

**Coast Community College District Office - Conference Room E  
1370 Adams Avenue, Costa Mesa, CA**

1. Roll Call
2. Public comment
3. Approval of minutes from the August 3, 2018 public meeting (attachment)
4. Minutes from the September 14, 2018 working meeting (attachment)
5. Notification received regarding verification of the amount of FY 2016-17 carryover funds that are included in the 2017-2018 budget - due on Oct 12, 2018
6. Emailed Neil Kelly about including carryover from AEBG 2017-18 funds into the 2018-19 budget and workplan
7. Deadlines
  - a. Extensions:
    - Consortium certification of Q4 reports have been extended to Oct. 30, 2018.
    - 2018-19 member budget and work plan due dates have been extended to Oct. 30, 2018. Consortium certification of member 2018-19 budget and work plans also have been extended, to Nov. 30, 2018.
      - Approved allocation for 2018-19:
        - CCCD \$1,582,030
        - Garden Grove \$222,349
        - Huntington Beach \$5,574,206
  - b. Due dates that have not changed:
    - Oct. 30, 2018: K12/COE adult student data submission in TOPSPro for Q1
    - Dec. 1, 2018: 18-19 Member Expenditure Reports in NOVA for Q1
8. Development of next three-year plan
9. Consortium activities underway and planned to fulfill objectives in the 2018-19 Annual Plan
10. Other
11. Next meetings:

Working meetings:  
Friday, November 9, 2018 2:30pm-4:00 pm  
Coast Community College District Office, Conference Room E

Friday, December 14, 2018 2:30pm-4:00 pm  
Coast Community College District Office, Conference Room E