

Coast Community College
District
ADMINISTRATIVE PROCEDURE
Chapter
4
Academic Affairs

AP 4235 Credit by Examination

References:

Title 5 Section 55050, BP 4235

Credit by Examination may be obtained by one of the following methods:

- Achievement of a score of 3 or higher on an Advanced Placement Examination administered by the College Entrance Examination Board.
- Achievement of a score that qualifies for credit by examination through the College Level Examination Program.
- Credit by satisfactory completion of an examination administered by a college in the Coast Community College District in lieu of completion of a course listed in the college catalog in accordance with Title 5, Section 55050(c).
- Achievement of an examination administered by other agencies approved by the college.

To be eligible to take a college administered examination:

- The student must be currently enrolled at a college in the Coast Community College District administering the examination.
- The student must be in good standing and must meet specified eligibility requirements as defined by each college in the Coast Community College District.
- The course is listed in the college catalog.

Credits acquired by examination are not applicable to the determination of a student's enrollment status of full-time or part-time.

Credits acquired by examination shall not be counted in determining the twelve (12) unit residency requirement for an Associate degree.

The following apply to credit by examination:

- The student's academic record will clearly indicate that the credit was earned by examination.
- Each college in the Coast Community College District will determine the number of units earned by credit by examination that may be applied to the associate degree.
- Grading of a college administered examination shall be according to the regular grading system used by Coast District Colleges. Students shall be offered a "pass-no pass" option if that option is ordinarily available for the course.
- Students taking a college administered examination shall pay the enrollment fees per unit applicable at the time of the examination

Ratified August 12, 2012