

Coast Community College District
Administrative Procedure
Chapter 2
Board of Trustees

AP 2430 Delegation of Authority to the College Presidents

References:

Education Code Section 70902;
Accreditation Standards IV.B.5, IV.C.12, and IV.D.1

The President is the Chief Executive Officer of the College. The President reports to, assists, and supports the Chancellor in the performance of the duties delegated by the Board of Trustees. The President is responsible for implementing the College's strategic plan and District policies. The President works with the Chancellor, the Vice Chancellors and the other College Presidents to ensure that planning and organizational initiatives are collaborative and coordinated in support of both the District and the College's goals. The President's administrative organization shall be the established authority on campus, and the College President is the final authority at the college level.

The Chancellor delegates authority to the College President for the following College functions:

1. Provide leadership in the development and implementation of a sustainable and integrated strategic plan. Based upon on-going institutional research, the plan should consider accreditation standards and student success issues, as well as drive the budget process and resource allocation.
2. Promote and support learning, teaching, and student success, including the maintenance and improvement of quality instructional and support services.
3. Provide leadership in the development and implementation of career technical education to meet the needs in the community.
4. Provide leadership in the development and implementation of a comprehensive enrollment management plan.
5. Develop and monitor the College budget and assume fiscal responsibility.
6. Provide employees with the opportunity to successfully achieve high standards in their work by fostering a culture of teamwork and professional and leadership development.
7. Propose strategies for selecting and retaining a diverse high quality full-time faculty, staff and administrators.

8. Select and extend offers of employment for faculty, administrators and classified positions for the college, subject to approval or ratification by the Board of Trustees.

9. Provide leadership and empower the administrative team.

10. Provide leadership focusing on accountability and professional conduct.

Ratified December 2, 2013

Revised May 17, 2017