

**Coast Community College District
ADMINISTRATIVE PROCEDURE**

Chapter 3
General Institution

AP 3500 CAMPUS SAFETY

References:

Education Code Sections 212, 67380, and 87014;
Penal Code Section 245;
20 U.S. Code Sections 1232g, 1092(f);
34 Code of Federal Regulations 668.46;
34 Code of Federal Regulations 99.31(a)(13), (14);
Campus Security Act of 1990

Annual Security Report

Each college within the District shall develop an Annual Security Report (Report). This Report shall be provided to students, employees, and the general public by posting of the Report online, on a website location that is open and accessible to the public and to the campus community. The Report shall include reports of crime statistics on college grounds.

Each Campus Public Safety Director shall prepare and annually update the Report of all criminal and incident occurrences reported to Campus Public Safety Department, including the arrests for crimes committed on campus, and those that involve violence, hate violence, theft or destruction of property, illegal drugs, or alcohol intoxication. Campus Public Safety shall also report all reported occurrences of noncriminal acts of hate violence. The Report will be submitted to the Board of Trustees through the Chancellor.

Written reports of noncriminal acts of hate violence shall include at least a description of the act of hate violence, the victim characteristics, and offender characteristics, if known.

Campus Safety Plan

Each college within the District shall develop a Campus Safety Plan (Plan). This Plan shall be made available to students, employees, and the general public by posting of the content online, on a website location that is open and accessible to the public and to the campus community. The Plan shall include college rules and regulations, those services offered by Campus Public Safety, information on medical aid assistance, and emergency management and preparedness practices.

Ratified December 2, 2013
Ratified December 14, 2016