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# AUDIT AND BUDGET COMMITTEE AGENDA

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**Coast Community College District**  
**Special Meeting of the Audit and Budget Committee**  
**February 12, 2013 at 8:30 a.m.**  
**Board of Trustees' Conference Room**  
**1370 Adams Avenue, Costa Mesa, CA 92626**

## Procedural Matters

- 1. Call to Order**
- 2. Roll Call**
- 3. Opportunity for Public Comment**

*At this time, members of the public have the opportunity to address the Audit Committee on any item contained within this notice. Persons wishing to make comments are allowed five minutes per item.*

*Please note that the Committee cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Committee that are not on the agenda may, at the Committee's discretion, be referred to staff or placed on the next agenda for Committee consideration.*

*The Committee requests that the public speak on matters which are on this agenda at the time that the item is considered by the Committee.*

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made*

- 4. Approval of Minutes of the Special Meeting of the Audit and Budget Committee of December 5, 2012**
- 5. Contract for Vasquez and Company for the External Audit of Year 2013-2014**
  - a) Scheduling of Activities
  - b) Plans for Future Report from Vasquez and Company
  - c) Schedule to Comply with Board's Requirement for Delivery of Draft in 2013
- 6. Report from Internal Auditor**
  - a) Mr. Kudlik is Reassigned to the District Office
  - b) Report from Areas of Activity from Internal Auditor
  - c) Bonding of Employees who Handle Money for the District: Title V Regulations
- 7. 2013-14 Budget Development Update**
- 8. Set Future Meeting Dates**
- 9. Adjourn**

*\*In order to comply with the provisions of the Ralph M. Brown Act open meeting law, the committee members and all meeting attendees must receive copies of any documents or presentations provided at the meeting. Please contact Patty Franco in the Office of the Board of Trustees at 714-438-4608 prior to the meeting to facilitate the distribution of these documents.*

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