
AUDIT AND BUDGET COMMITTEE MEETING MINUTES

**Coast Community College District
Special Meeting of the Audit and Budget Committee**

Date: June 11, 2013 at 3:00 p.m.

**Board of Trustees' Conference Room
1370 Adams Avenue, Costa Mesa, CA 92626**

1. **Call to Order** – Trustee Jim Moreno called the meeting to order at 3:00 p.m.

2. **Roll Call**

Trustees Present: Trustee Jim Moreno and Trustee Mary Hornbuckle
Trustees Absent: None

In Attendance – Vice Chancellor of Finance and Administrative Services, Mr. W. Andrew Dunn; Payroll Systems Supervisor, Ms. Daniela Thompson; Director, Internal Audit Services, Mr. Richard Kudlik; Board Secretary, Ms. Julie Frazier-Mathews; Orange Coast College Vice President of Instruction, Dr. Rich Pagel; Coast Federation of Educators Representative, Mr. Dean Mancina; Coast Federation of Educators Representative, Mr. Bob Fey, and Student Trustee, Mr. Tanner Kelly

3. **Opportunity for Public Comment**

There were no requests to address the Committee during Public Comment.

4. **Approval of Minutes**

It was moved by Trustee Hornbuckle and seconded by Trustee Moreno to approve the minutes of the Special Meeting of May 8, 2013.

Motion carried with the following vote:

Aye: Trustee Moreno, Trustee Hornbuckle
No: None
Absent: None

5. **Discussion and Possible Action to Approve Board of Trustees' Committee Calendar**

Ms. Frazier-Mathews provided the members of the Audit and Budget Committee with an analysis and proposal for standing Committee Meetings for the 2013-2014 Fiscal Year.

It was moved by Trustee Hornbuckle and seconded by Trustee Moreno to approve the proposed Board Committee Meeting Calendar, with Audit and Budget Committee Meetings scheduled for the first Tuesday of the month at 1:00 p.m., as needed.

Motion carried with the following vote:

Aye: Trustee Moreno, Trustee Hornbuckle
No: None
Absent: None

6. Tentative Budget Framework

Mr. Dunn provided the members of the Audit and Budget Committee with a presentation on the Tentative 2013-2014 Budget. His presentation included a contrast between the January Budget Proposal and the May Revise.

7. Measure M Bond Sales Tracking

Mr. Dunn provided the members of the Audit and Budget Committee with a brief status update on Measure M. Bond Sales Tracking. He shared that a more detailed report would be presented at the Board Meeting of June 19, 2013.

8. Future Agenda Items

Mr. Kudlik informed the members of the Audit and Budget Committee that the Audit was in process.

9. Set Future Meeting Dates

The next meeting of the Audit and Budget Committee was scheduled for September 3, 2013 at 1:00 p.m.

10. Adjournment

There being no further business, it was moved by Trustee Hornbuckle and seconded by Trustee Moreno that the meeting be adjourned.

Motion carried with the following vote:

Aye: Trustee Moreno, Trustee Hornbuckle
No: None
Absent: None

Trustee Moreno adjourned the meeting 3:55 p.m.

Secretary of the Board of Trustees