
LAND DEVELOPMENT COMMITTEE MINUTES

Coast Community College District
Special Meeting of the Land Development Committee

Date: July 17, 2012 at 10:00 a.m.

Board of Trustees Office Conference Room
1370 Adams Avenue, Costa Mesa, CA 92626

1. **Call to Order** - The meeting was called to order by Chair Patterson at 10:06 a.m.

2. **Roll Call**

Trustees Present: Chair Patterson and Trustee. Grant
Trustees Absent: None

In Attendance - Vice Chancellor of Administrative Services, W. Andrew Dunn; Orange Coast College President, Dr. Dennis Harkins; Orange Coast College Vice President of Administrative Services, Dr. Richard Pagel; Orange Coast College Foundation Director, Doug Bennett; Golden West College Vice President of Administration, Janet Houlihan; Senior Director of Facilities, Planning and Construction, Jerry Marchbank; Orange Coast College Marine Program Director, Brad Avery; PPV Representative, Jim Goodell; PPV Representative, Donald Brackenbush; PPV Representative, John Gunn, and Interim Board Secretary, Daryl Betancur

3. **Opportunity For Public Comment**

There were no requests to address the Committee during Public Comment.

4. **Approval of Minutes - Special Meeting of**

It was moved by Trustee Grant and seconded by Trustee Patterson to approve the Special Meeting Minutes of June 18, 2012.

Motion carried with the following vote:

Aye: Chair Patterson, Trustee Grant
No: None
Absent: None

5. **Overview of Entrepreneurial Development Opportunities at OCC, GWC, and District Headquarters**

Mr. Goodell gave the members of the Land Development Committee a presentation on Advisory Services for Asset Management of District-Owned Land. Topics discussed were: Situation Assessment, OCCD Market Area, Mission, PPV Guiding Principles, Prototype of Initial Project, District Headquarters Property, OCC Opportunity Parcels, OCC Enterprise Opportunities, GWC Opportunity Parcels, Property Disposition Process, Phase 1 Schedule, and Next Steps.

The members of the Land Development Committee discussed questions and concerns regarding potential Entrepreneurial Development Opportunities.

6. Orange Coast College and Intercollegiate Sailing and Rowing Base: Update on Dock Relocation, County of Orange Amendment to Ground Lease, and Maritime Program Development

Mr. Avery informed the Land Development Committee Members that there may be an opportunity to purchase land in Newport Beach through the Surplus Lands Act. He further informed the Committee that the foundation is working with OCSD on getting the land without the long term lease.

Mr. Avery shared that CCCD has applied for a lease amendment to the county allowing the Nordic Star to be run as a charter business, giving students real world experience. The lease agreement is an agenda item on the July 18, 2012 Board of Trustees Meeting. Mr. Avery further shared the need to rearrange the docks to accommodate the space needs of the Nordic Star.

Two agenda items that will be forthcoming are: the proposal for the new design and construction of the docks through Geotech Soils, which will be funded through Measure C Funds, and a proposal to not renew the rental agreement for boat spaces. Lost income from the rental agreement will be made up by funds development efforts. This action enables the District to offer more classes to OCC students.

7. Orange Coast College Adams Parking Restroom Building Update and Timeline

Dr. Pagel presented an update on the Orange Coast College restroom project. He shared that Orange Coast College has been noticed by the Orange County Department of Health to install hand washing stations and Orange Coast College will be installing temporary stations to meet the September 1, 2012 deadline.

Dr. Pagel further shared that Orange Coast College has an easement with the City of Costa Mesa and in order to install the water lines across the easement, Orange Coast College will have to sign a Memorandum of Understanding with the City of Costa Mesa, accepting responsibility for any damage that may be incurred in the process. This item will be coming to the Board of Trustees in fall of 2012.

Restroom architect Bundy Finkel, will be going to DSA, which should take six months and the construction of the restrooms should be completed by summer 2013, depending on the cash balance of the Enterprise at that time.

8. Update on Classroom Naming Opportunities at District Facilities

This item was deferred to the meeting of August 14, 2012.

9. Update on Orange Coast College Music Building Project

Jerry Marchbank provided the members of the Land Development Committee with an update on the Orange Coast College Music Building. He shared that the item was going to bid on July 19, 2012. The Board of Trustees will see this item on August 1, 2012 Board of Trustees Meeting Agenda and construction should begin the week before school starts.

This will be an Agenda item on the July 18, 2012 Board of Trustees Meeting Agenda.

10. Set Future Meeting Dates

The next meeting of the Land Development will take place on August 14, 2012 at 10:00 a.m.

11. Adjourn

There being no further business, it was moved by Trustee Grant and seconded by Trustee Patterson to adjourn the meeting.

Motion carried with the following vote:

Aye:	Chair Patterson, Trustee. Grant
No:	None
Absent:	None

The meeting was adjourned by Chair Patterson at 12:02 p.m.

Secretary of the Board of Trustees